## **RENTAL EQUIPMENT SETUP GUIDE**

### **ThinkBook 14 Setup Guide**

#### Shipment Content:

1 x Laptop 1 x Wired Mouse 1 x Power Adapter (2 Parts)

#### Quick Setup:

1. Remove the Laptop from its case.

**Turn on the laptop.** Carefully open it and press the **POWER** button located on the top right of the keyboard.



- 2. **Press any key** when Windows starts to open the Windows Login Screen. Type in Password as your password.
- 3. **Charge the laptop by** connecting the Power Cord into the AC adapter and connect the USB-C into either of the C port on the left side of the laptop.



- 4. Connecting to Wi-Fi.
  - At the bottom right of the screen, left click the Wi-Fi right icon to display available networks.
  - b. Select your network and connect. *Input your network password when prompted.*



- 5. Connecting the LAN (RJ45) cable.
  - a. Carefully open the **LAN port** on the right side of the laptop.
  - b. Insert the LAN cable, making sure it is in the correct orientation, with the clip facing down.
- 6. To disconnect the LAN cable.



- a. Carefully press down the clip at the end of the LAN cable.
- b. While holding down the clip pull out the LAN cable. *Cable should come out* without too much force. If the cable does not come out easily, please verify that you are holding the clip correctly.





Contact our Support Team:

www.choose2rent.com/help +1 (800) 622-6484 Ext. 3 (USA)

# **RENTAL EQUIPMENT SETUP GUIDE**

# **ThinkBook 14 Setup Guide**

#### Troubleshooting:

What if...

5	
if the laptop freezes?	Right Click the taskbar then choose the Task Manager. Choose any program that's causing the issue and click the end task button.
won't connect to internet?	Verify that you are connected to the correct network. Follow Step 5 or Step 6 depending on your connection mode. Check that internet source is working properly. Turn Off and On the Wi-Fi on the laptop.
if the laptop won't turn on?	Connect the laptop to power following Step 4. Check again after a few minutes. If problem persists, please contact support.
if the laptop won't charge?	Please check that the outlet is working by trying to connect another device to it. Verify that all cables are connected correctly. Test with another power source and/or cable if available.



**Contact our Support Team:** 

www.choose2rent.com/help +1 (800) 622-6484 Ext. 3 (USA)